**GUIDELINES FOR PREPARING POSTERS**

Your poster should cover the **KEY POINTS** of your research work.

**The ideal poster is designed to:**

* Attract attention with a short title.
* Provide a brief overview of your work.
* Prepare yourself for discussions and questions with visiting delegates during the poster session.

**Poster Size**: 4ft (height) by 3ft (Width)

* The title of poster should appear at the top in CAPITAL letters 54 pts. Use the editable poster template provided for reference.
* The author(s) name(s) and affiliation(s) should be below the title –Times New Roman-32 pts
* The running text in the poster should be 20 pts, Times New Roman and the important points should be in a bold. Make your poster as self explanatory as possible. The **lettering should be large enough to be legible at 4 ft distance.**
* Your poster should fit within the board. The printed material should have 2” (50 mm) margins all around it.
* The texts and figures below the names may be prepared in a single column (full width) or in two columns.
* Carefully prepare your poster well in advance of the conclave. There will be no time or materials available for the preparations, printings or repairing of poster at the conference.
* **Use color to highlight and make your poster more attractive, by using pictures, diagrams,** **cartoons, figures etc., rather than only text wherever possible. The text inside the figures should be 16 pts.**
* Figures and table should be large and clear for proper visibility
* You may bring push pins with you.

**Important: Your poster must be posted at least half-hour prior to the declared presentation time and removed immediately after the session, as per the schedule.**